



CITY OF PALOS HEIGHTS PUBLIC WORKS

7607 West College Drive, Palos Heights, Illinois 60463

Phone: (708) 361-1806 Fax: (708) 361-8430

Position: Public Works Maintenance Man I
Department: Public Works
Supervision: Director of Public Works
Salary: Starting Rate \$20.53 / Hour
FLSA: Hourly
Date: February 8, 2021

The City of Palos Heights is seeking a dependable candidate for the position of Maintenance Man I which is responsible for variety of manual tasks in street maintenance, wastewater collection system maintenance, water distribution system maintenance, buildings and grounds maintenance, and storm water maintenance. Interested candidates shall submit an application to the City of Palos Heights, attn. Adam Jasinski by March 5, 2021. Please see attached job description for more information on the position.

Maintenance Man I

Area of Responsibility: Roads/water and sewer facilities/maintenance of all City owned property and buildings.

The person who occupies this position is responsible for performing a variety of manual tasks requiring primarily physical strength and coordination.

Education: High School Graduate

Acquired Licensing: Ability to obtain a “CDL” drivers license within 6 months after hire.

Physical Abilities:

- Must be able to perform heavy manual labor under unfavorable weather conditions for extended periods of time.
- Must be able to walk and stand for extended periods of time.
- Must be able to lift and carry 75 lbs. without assistance.
- Must be able to bend, push, pull, and carry.
- Must be able to climb ladders.
- 24/7 availability.

Job Qualifications:

- Must be able to read and write English at a sufficient level to perform tasks.
- Must be able to understand and follow instructions.
- Must be able to understand safety equipment and procedures.
- Must have valid drivers license.

Desirable Knowledge, Abilities and Skills:

- Knowledge of Municipal water and sewer system.
- Knowledge of materials, tools and equipment used in sewer and water maintenance and repair work.
- Knowledge of materials, tools and equipment used in the maintenance and repair of curbs and streets.
- Basic knowledge of plumbing systems, HVAC, electric, carpentry and general maintenance practices.
- Knowledge of snow plow equipment.
- Attend training as needed.

Drug and alcohol testing required.

Medical physical required.